



# apu

**APEX PROFESSIONAL UNIVERSITY**  
Established by Government of Arunachal Pradesh

## APPLICATION for APPROVAL as ADJUNCT FACULTY-cum-RESEARCH SUPERVISOR

1. **SCHOOL OF STUDIES** (*List of School of Studies is available on the website*):

2. **SUBJECT:**

3. **Name** (*in CAPITAL letters - as entered in the qualifying Degree*):

*Affix your latest  
passport size  
photograph duly  
attested by you*

4. **Designation & Official Address:**

*District:*

*State:*

*PIN:*

5. **Permanent Address:**

*District:*

*State:*

*PIN:*

6. **Address for Communication:**

*eMail ID:*

*Mobile No.:*

*Office Telephone:*

*Fax No.:*

*Residence Telephone:*

7. **Age:**

8. **Date of Birth:**

9. **Gender:**

10. **Nationality:**

Y	Y	-	M	M
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D	D	-	M	M	-	Y	Y	Y	Y
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<input type="checkbox"/>	Male	<input type="checkbox"/>	Female
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11. **Academic Qualifications:**

Degree	Year	University	Subject & Faculty	Class/ Division
a) Post-graduation				
b) Ph.D.				
c) Other				
d) Other				

12. **Teaching Experience:**

Particulars	From	To	Years
a) Assistant Professor			
b) Associate Professor			
c) Professor			

**13. Research Experience:**

Particulars	Completed		Ongoing	
	Ph.D.	M.Phil.	Ph.D.	M.Phil.
RESEARCH GUIDANCE				

**14. No. of Publication (Attach lists) :**

Particulars	International	National
Journal Papers		
Conference Publications		
Books published & eLearning Materials developed		

**15. Number of Patents:**

**16. Number of Sponsored Projects (Number & Amount):**

	Rs.
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**17. Details of Conferences/ Seminars/ Workshops:**

Year	Conferences/ Seminars/ Workshops attended	Title of paper presented

**18. Industrial Experience/ Interaction:**

Organization	Nature of Work	Period

**19. Awards and recognition:**
  
  

**20. Experience in Administrative Positions, Curricular and Lab, Development, Student Welfare, Professional and Outreach activities:**

**21. Any other relevant information, you may like to furnish:**


**DETAIL OF APPLICATION PROCESSING FEE (INR.1,000/-)**

<b>Amount:</b>	<b>DD/ Online/ Cash Trn. No.:</b>	<b>Date:</b>	<b>Bank &amp; Branch:</b>

**DECLARATION**

**hereby solemnly declare and affirm that:**

- i ) The particulars stated above are true and correct and nothing has been concealed.
- ii) If I am empanelled, the assignment given will be performed with utmost care deviation and commitment.
- iii) I further affirm that I shall not divulge or part with any document or confidentiality of the examination assignment as may be assigned to me, from time to time, to any one directly or indirectly.
- iv) The examination assignment is confidential and I will communicate with the Examination Department of the University only for matters pertaining to me as an examiner and not with any other person/entity.
- v) I will not reveal my identity as an examiner to anybody including through my resume/bio-data sent to any organization.
- vi) I have not been convicted by any Court of law and no proceedings are being contemplated/pending against me in the India and abroad.
- vii) In case my name is included in the panel of Adjunct Faculty and any lapse is found on my part or deviation from the prescribed guidelines/instructions to me including non-adherence to the time schedule and unsatisfactory performance, I will be liable to be removed from the panel of Adjunct Faculty.
- viii) If it is found that any material fact is misrepresented, concealed, fraudulent in nature etc., I understand that the same will attract disciplinary action under the law of the land.
- ix) My empanelment as Adjunct Faculty is at the sole discretion of the Apex Professional University and university may withdraw my name from the panel of Adjunct Faculty at any time without assigning any reason.

<i>Date</i>	<i>Signature of the Applicant</i>

**FOR UNIVERSITY USE ONLY**

**Recommended Report**


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**Dean, Institute of Research & Innovation (IRI)**

**Approved**     **Not Approved**

<i>Date</i>	<i>Vice Chancellor</i>

**Identification Number (if approved)**

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<b>Assistant (IRI)</b>	<b>Dean, Institute of Research &amp; Innovation (IRI)</b>

## NORMS FOR THE EMPANELMENT OF ADJUNCT FACULTY-cum-RESEARCH SUPERVISOR

### A. Recognition of Adjunct Faculty-cum-Research Supervisor:

1. The University shall invite applications periodically on its website or by notification from eligible faculty members, scientists and others for being recognized as Adjunct Faculty-cum-Research Supervisors under all its Faculties. The prospective Adjunct Faculty-cum-Research Supervisors shall apply in the prescribed format, with all the necessary supporting documents to the Dean, Institute of Research & Innovation (IRI) of the Apex Professional University in response to such notifications.
2. Dean, Institute of Research & Innovation (IRI) of the Apex Professional University shall scrutinize the applications received and recommended the names of selected persons to be recognized as Adjunct Faculty-cum-Research Supervisor. The University shall issue identification number to each Adjunct Faculty-cum-Research Supervisors with the approval of the Vice Chancellor.
3. Upon recognition, a Adjunct Faculty-cum-Research Supervisor shall become eligible to supervise the Research Degree Candidates for Ph.D., M.Phil. and M.Tech, as per UGC Regulations. The University shall update the lists of recognized Adjunct Faculty-cum- Research Supervisors regularly and notify the same on its Website.

### B. Eligibility for recognition as Adjunct Faculty-cum-Research Supervisor:

Faculty members working in the recognized academic institutions and Scientists/ Engineers working in recognized research establishments / industries shall be eligible for recognition, provided each one of them has:

1. Ph.D. degree from a recognized University in the relevant discipline(s) and
2. Minimum of two publications in refereed journals; or
3. Independent research experience of at least two academic years, after obtaining the Ph.D. degree award.
4. Must be below the age of 62 years.

### C. Functioning of Adjunct Faculty-cum-Research Supervisor:

1. There shall be a possibility for assigning a Adjunct Faculty-cum-Research Supervisor and Co-Supervisor for a candidate registered for the Research Degree Programme in the University or at a Research Centre in Special cases, as may be decided by the Dean, Institute of Research & Innovation (IRI)
  2. Each Adjunct Faculty-cum-Research Supervisor shall supervisor not more than eight candidates at a time including the candidates who have registered for Ph.D. degree at other Universities.
  3. No relative of the candidate such as wife, husband, son, daughter, sister, brother or such other person as might be deemed a close relation shall be appointed as Adjunct Faculty-cum-Research Supervisor/ Co-Supervisor of such a candidate.
  4. The students who have submitted the Thesis shall not be considered while counting the number of candidates assigned to a Adjunct Faculty-cum-Research Supervisor and accordingly vacancies of seats will be created under Supervisors.
- D. In the case of interdisciplinary subject area(s), a candidate may have two supervisors, of which one shall be designated as the Adjunct Faculty-cum-Research Supervisor and the other as the Co-Supervisor. A Adjunct Faculty-cum-Research Supervisor shall not opt to become Co-Supervisor for more than five candidates at any time.
- E. In case of a collaborative research work being carried out by any faculty of the University and a collaborating institution in India or abroad and if the major part of the collaborative work is being done in collaborating Institutions then the Adjunct Faculty-cum-Research Supervisor shall be from that Institution and the Co-Supervisor shall be from the University. Similarly, if the major work is being done in the University, then the Adjunct Faculty-cum-Research Supervisor shall be from the University and the Co-Supervisor shall be from the concerned Institution.
- F. The application processing fee for recognition as Adjunct Faculty-cum-Research Supervisor is Rs. 1,000/-. The prescribed fee should be remitted by Cash receipt or Demand Draft in favour of "APEX Professional University" payable at "Pasighat (Arunachal Pradesh)".

### LIST OF SELF-ATTESTED ENCLOSURES/ CERTIFICATES/ TESTIMONIALS (Check the relevant boxes)

1.  Proof of Date of Birth
2.  Academic records (Matriculation onwards upto Ph.D.)
3.  Experience Certificates
4.  List of Conferences/ Workshops attended and presented papers
5.  List of Publications
6.  Awards and recognitions