

OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

No: COE/NTFCN/22/03/08-25/Vol.II/033

Date: August 27, 2025
Bhadrapada 05, 1947

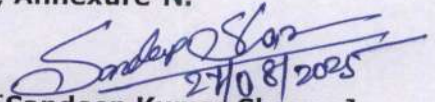
NOTIFICATION

With reference to the notification no. COE/NTFCN/22/03/04-25/Vol.II/003 dated 04/05/2025 & COE/NTFCN/22/03/07-25/Vol.II/021 dated 21/07/2025, it is hereby notified for information to all concerned that the tentative schedule of Term End Examination – January 2025 for private students has been scheduled as notified herein. All students are further informed that the forthcoming examinations will be conducted in online proctored mode as per the schedule.

S.No	Program	Scheduled Date		Annexure
		From	To	
1.	B.Com	08/09/2025	11/09/2025	A
2.	B.Sc	08/09/2025	11/09/2025	B
3.	B.A.	08/09/2025	11/09/2025	C
4.	BBA	08/09/2025	11/09/2025	D
5.	LL.M	08/09/2025	12/09/2025	E
6.	B.Voc	08/09/2025	12/09/2025	F
7.	M.B.A	08/09/2025	13/09/2025	G
8.	M.S.W	08/09/2025	12/09/2025	H
9.	M.A	08/09/2025	12/09/2025	I
10.	M.Sc	08/09/2025	12/09/2025	J
11.	BCA	08/09/2025	12/09/2025	K
12.	B.Lib.Sc	08/09/2025	12/09/2025	L
13.	M.Lib.I.Sc.	08/09/2025	12/09/2025	M

Important Instructions for Students:

1. Login Credentials will be sent to your registered email ID. Do not share with anyone.
2. The exam will be remotely proctored – your audio, video, and screen activity will be monitored.
3. Ensure technical readiness:
 - a. Laptop/desktop with webcam & microphone
 - b. Stable internet connection
 - c. Latest version of supported browser
4. The examination timer will start once you log in, and all timings will follow IST.
5. Be seated in a well-lit, quiet room; avoid use of mobiles, headphones, or any unauthorized material.
6. Any form of unfair practice or malpractice will lead to cancellation of the exam and disciplinary action.
7. Students must log in at least 15 minutes before the scheduled time to avoid last-minute difficulties.
8. Read the guidelines for appearing in the Online examination, **Annexure-N**.


[Sandeep Kumar Sharma]
Controller of Examinations
Apex Professional University
Controller of Examination
AUGUST 27, 2025
Date: August 27, 2025
Bhadrapada 05, 1947
Pasighat Smart City, Pasighat, India

No: COE/NTFCN/22/03/08-25/Vol.II/033

Copy to:

1. OSD to Vice-chancellor for information to the Hon'ble Vice-chancellor, APU
2. OSD to Registrar for information to the Registrar, APU
3. CFO, for information
4. DDO, for information and necessary action to circulate it with students
5. Head - Department of Digital Services, for uploading it on the University website
6. Office Copy

OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-A

Examination Schedule (Tentative), Term End Examination: Sep-2025

B.Com, 1st Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	300-101	English Communication Skills
Shift 2	09/09/2025	11:00 AM-1:00 PM	BCO-102	Financial Accounting
Shift 2	10/09/2025	11:00 AM-1:00 PM	BCO-103	Business Organisation and Management
Shift 2	11/09/2025	11:00 AM-1:00 PM	BCO-104	Environmental Education

B.Com, 2nd Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BSMC-005	Business Organisation
Shift 2	09/09/2025	11:00 AM-1:00 PM	BSMC-006	Management Theory
Shift 2	10/09/2025	11:00 AM-1:00 PM	BSMC-007	Accountancy-I
Shift 1	11/09/2025	9:00 AM-10:00 AM	BSMC-008	Mercantile Law

B.Com, 5th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BAAC-010	Principles of Marketing
Shift 2	09/09/2025	11:00 AM-1:00 PM	BAAC-011	Fundamentals of Financial Management
Shift 2	10/09/2025	11:00 AM-1:00 PM	BAAC-012	Personal Selling and Salesmanship
Shift 2	11/09/2025	11:00 AM-1:00 PM	BUSS-006	Ayurveda Lifestyle

B.Com, 6th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BAAC-013	Management Accounting
Shift 2	09/09/2025	11:00 AM-1:00 PM	BAAC-014	Office Management and Secretarial Practice
Shift 2	10/09/2025	11:00 AM-1:00 PM	BAAC-015	Entrepreneurship
Shift 2	11/09/2025	11:00 AM-1:00 PM	BUSS-007	Leadership Skill (Oriline)



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-B

Examination Schedule (Tentative), Term End Examination: Sep-2025

B.Sc. (Physical Sciences), 5th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BSP-501	English Professional Communication skills
Shift 2	09/09/2025	11:00 AM-1:00 PM	BSP-502	Physics- Statistical Mechanics & Plasma Physics
Shift 2	10/09/2025	11:00 AM-1:00 PM	BSP-503	Chemistry Spectroscopy & Diffraction Methods
Shift 2	11/09/2025	11:00 AM-1:00 PM	BSP-504	Mathematics Real & Complex Analysis

B.Sc. (Physical Sciences), 6th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BSP-602	Physics Quantum Mechanics
Shift 2	09/09/2025	11:00 AM-1:00 PM	BSP-601	Environmental Education & Road Safety
Shift 2	10/09/2025	11:00 AM-1:00 PM	BSP-603	Chemistry Electronic & Magnetic Resonance
Shift 2	11/09/2025	11:00 AM-1:00 PM	BSP-604	Mathematics Discrete Mathematics



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-C

Examination Schedule (Tentative), Term End Examination: Sep-2025

B.A (Liberal Studies), 1st Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BEAC-001	Foundation Course in Humanities and Social Sciences
Shift 2	09/09/2025	11:00 AM-1:00 PM	BEAC-002	Foundation Course in English
Shift 2	10/09/2025	11:00 AM-1:00 PM	BEAC-003	Sociology: The Study of society
Shift 2	11/09/2025	11:00 AM-1:00 PM	BCO-104	Environmental Education

B.A (Liberal Studies), 4th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BENE-004	English: British Literature
Shift 2	09/09/2025	11:00 AM-1:00 PM	BESC-004	Sociology: Methods of Sociological Enquiry
Shift 2	10/09/2025	11:00 AM-1:00 PM	BEOC-004	Political Science: Comparative Government and Politics
Shift 2	11/09/2025	11:00 AM-1:00 PM	BUSS-004	Teamwork Skill (Online)

B.A (Liberal Studies), 5th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BENE-002	Understanding Prose
Shift 2	09/09/2025	11:00 AM-1:00 PM	BUSS-005	IT Tools and Applications
Shift 2	10/09/2025	11:00 AM-1:00 PM	BENE-003	Understanding Poetry
Shift 2	11/09/2025	11:00 AM-1:00 PM	BUSS-006	Ayurveda Lifestyle



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-D

Examination Schedule (Tentative), Term End Examination: Sep-2025

BBA, 1st Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BENC-001	English: English Communication Skills
Shift 2	09/09/2025	11:00 AM-1:00 PM	BSMC-001	Financial Accounting
Shift 2	10/09/2025	11:00 AM-1:00 PM	BSMC-016	Principles of Business Management
Shift 2	11/09/2025	11:00 AM-1:00 PM	BUSS-001	Environmental Education

BBA, 5th Semester

Shift	Date-Day	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BSMC-024	Cost & Management Accounting
Shift 2	09/09/2025	11:00 AM-1:00 PM	BUSS-005	IT Tools and Applications
Shift 2	10/09/2025	11:00 AM-1:00 PM	BSMC-012	Personal Selling and Salesmanship
Shift 2	11/09/2025	11:00 AM-1:00 PM	BUSS-006	Ayurveda Lifestyle



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
 PASIGHAT SMART CITY

Annexure-E

Examination Schedule (Tentative), Term End Examination: Sep-2025

LL.M. (Constitutional and Administrative Law), 1st Semester

Shift	Date-Day	Timing	Course Code	Course Title
Shift 3	08/09/2025	2:00 PM-3:30 PM	MLLC-001	Introduction To Law
Shift 3	09/09/2025	2:00 PM-3:30 PM	MLLC-002	Indian Legal System
Shift 3	10/09/2025	2:00 PM-3:30 PM	MLLC-003	Introduction To Indian Constitution
Shift 2	11/09/2025	11:00 AM-1:00 PM	MUSS-003	Creative Thinking (Online)

LL.M. (Criminal and Security Law), 2nd Semester

Shift	Date-Day	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	MLLC-004	Judicial Process
Shift 2	09/09/2025	11:00 AM-1:00 PM	MLLC-005	Comparative Constitutional Law
Shift 2	10/09/2025	11:00 AM-1:00 PM	MLLC-006	Comparative Jurisprudence
Shift 2	12/09/2025	11:00 AM-1:00 PM	MUAA-001	Emotional Intelligence

LL.M. (Criminal and Security Law), 3rd Semester

Shift	Date-Day	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	MLLE-004	Criminal Justice Processes
Shift 2	09/09/2025	11:00 AM-1:00 PM	MLLE-005	Criminal Justice Administration
Shift 2	10/09/2025	11:00 AM-1:00 PM	MLLE-006	Police Law and Administration
Shift 2	12/09/2025	11:00 AM-1:00 PM	MUSS-002	Leadership Skills (Online)

LL.M., 4th Semester

Shift	Date-Day	Timing	Course Code	Course Title
Shift 2	09/09/2025	11:00 AM-1:00 PM	MUAA-002	Teaching and Research Aptitude



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-F

Examination Schedule (Tentative), Term End Examination: Sep-2025

B.Voc. (Multimedia & Animation), 5th Semester

Shift	Date-Day	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BUSS-005	IT Tools & Applications
Shift 2	09/09/2025	11:00 AM-1:00 PM	BVMC-017	Principles of Animation and Techniques of Animation
Shift 2	10/09/2025	11:00 AM-1:00 PM	BVMC-018	Basic of 3-D Modeling
Shift 2	11/09/2025	11:00 AM-1:00 PM	BUSS-006	Ayurveda Lifestyle
Shift 2	12/09/2025	11:00 AM-1:00 PM	BVMC-019	Digital Animation with Flash - Lab

B.Voc. (Multimedia & Animation), 6th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	BVMC-020	Texture and Lighting
Shift 2	09/09/2025	11:00 AM-1:00 PM	BVMC-021	Communication Skill-III
Shift 2	10/09/2025	11:00 AM-1:00 PM	BVMC-022	Rigging
Shift 2	11/09/2025	11:00 AM-1:00 PM	BVMC-023	3D Animation Lab
Shift 2	12/09/2025	11:00 AM-1:00 PM	BVMC-024	Digital Compositing-Lab

B.Voc. (Automobile Technician), 6th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	09/09/2025	11:00 AM-1:00 PM	BVAC-011	Body Shop Incharge - Level 7 (ASC/Q1413)
Shift 2	10/09/2025	11:00 AM-1:00 PM	BUOC-001	On Job Training (OJT)
Shift 2	12/09/2025	11:00 AM-1:00 PM	BUSS-007	Leadership Skills (Online)



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
 PASIGHAT SMART CITY

Annexure-G

Examination Schedule (Tentative), Term End Examination: Sep-2025

MBA, 1st Semester (Reappear)

Shift	Date	Timing	Course Code	Course Title
Shift 2	11/09/2025	11:00 AM-1:00 PM	MUSS-003	Creative Thinking (Online)

MBA, 2nd Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	MBMC-005	Information System
Shift 2	09/09/2025	11:00 AM-1:00 PM	MBMC-006	Marketing Management
Shift 2	10/09/2025	11:00 AM-1:00 PM	MBMC-007	Organisational Design, Development and Change
Shift 2	11/09/2025	11:00 AM-1:00 PM	MBMC-008	Strategic Management
Shift 2	12/09/2025	11:00 AM-1:00 PM	MUAA-001	Emotional Intelligence

MBA (Human Resource Management), 3rd Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	MBMC-014	Human Resource Development
Shift 2	09/09/2025	11:00 AM-1:00 PM	MBMC-015	Human Resource Planning
Shift 2	10/09/2025	11:00 AM-1:00 PM	MBMC-016	Compensation and Rewards Management
Shift 2	11/09/2025	11:00 AM-1:00 PM	MBMC-017	Industrial Relations
Shift 2	12/09/2025	11:00 AM-1:00 PM	MUSS-004	Decision Making Skills (Online)

MBA (Financial Management) 3rd Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	MSME-001	Working Capital Management
Shift 2	09/09/2025	11:00 AM-1:00 PM	MSME-002	Capital Investment and Financing Decisions
Shift 2	10/09/2025	11:00 AM-1:00 PM	MSME-003	Security Analysis and Portfolio Management
Shift 2	11/09/2025	11:00 AM-1:00 PM	MSME-004	Management of Financial Services
Shift 2	12/09/2025	11:00 AM-1:00 PM	NUSS-004	Decision Making Skills (Online)

MBA, 4th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	MBMC-013	Quantitative Analysis
Shift 2	09/09/2025	11:00 AM-1:00 PM	MAIC-006	Teaching and Research Aptitude



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-H

Examination Schedule (Tentative), Term End Examination: Sep-2025

MSW, 1st Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	MSWC-001	Origin and Development of Social Work (Theory)
Shift 2	09/09/2025	11:00 AM-1:00 PM	MSWC-002	Professional Social Work: Indian Perspectives (Theory)
Shift 2	10/09/2025	11:00 AM-1:00 PM	MSWC-003	Basic Social Science Concepts
Shift 2	11/09/2025	11:00 AM-1:00 PM	MUSS-003	Creative Thinking (Online)

MSW, 2nd Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	MEWC-006	Case Work and Counselling: Working with Individuals
Shift 2	09/09/2025	11:00 AM-1:00 PM	MEWC-007	Social Group Work: Working With Groups
Shift 2	10/09/2025	11:00 AM-1:00 PM	MEWC-008	Community Organisation Management for Community Development
Shift 2	11/09/2025	11:00 AM-1:00 PM	MEWS-001	Social Work Practicum-I

MSW, 3rd Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM-1:00 PM	MEWS-002	Social Work Practicum-II
Shift 2	09/09/2025	11:00 AM-1:00 PM	MEWE-001	HIV/AIDS: Stigma Discrimination and Prevention
Shift 2	10/09/2025	11:00 AM-1:00 PM	MEWE-002	Women and Child Development
Shift 2	12/09/2025	11:00 AM-1:00 PM	NUSS-004	Decision Making Skills (Online)



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-I

Examination Schedule (Tentative), Term End Examination: Sep-2025

M.A. (History), 1st Semester

Shift	Date	Timing	Course Code	Course Title
Shift 3	08/09/2025	2:00 PM - 3:30 PM	MEHC-001	Ancient and Medieval Societies
Shift 3	09/09/2025	2:00 PM - 3:30 PM	MEHC-002	Modern World
Shift 3	10/09/2025	2:00 PM - 3:30 PM	MEHC-003	Political Structures in India
Shift 2	11/09/2025	11:00 AM-1:00 PM	MUSS-003	Creative Thinking (Online)

M.A. (History), 2nd Semester

Shift	Date	Timing	Course Code	Course Title
Shift 3	08/09/2025	2:00 PM - 3:30 PM	MEHC-004	History of Indian Economy
Shift 3	09/09/2025	2:00 PM - 3:30 PM	MEHC-005	Historiography
Shift 3	10/09/2025	2:00 PM - 3:30 PM	MEHC-006	Evolution of Social Structures in India Through the Ages
Shift 1	11/09/2025	9:00 AM-10:00 AM	MEHF-001	Environmental Studies

M.A. (Economics), 2nd Semester

Shift	Date	Timing	Course Code	Course Title
Shift 3	08/09/2025	2:00 PM - 3:30 PM	MECC-004	Economics of Growth and Development
Shift 3	09/09/2025	2:00 PM - 3:30 PM	MECC-005	Indian Economic Policy
Shift 3	10/09/2025	2:00 PM - 3:30 PM	MECC-006	Public Economics
Shift 1	11/09/2025	9:00 AM-10:00 AM	MECC-007	International Trade and Finance

M.A. (Education), 4th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM - 1:00 PM	08011142	Research Methodology



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-J

Examination Schedule (Tentative), Term End Examination: Sep-2025

M.Sc. (Mathematics), 2nd Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM - 1:00 PM	MSHC-003	Differential Equations and Numerical Selections
Shift 2	09/09/2025	11:00 AM - 1:00 PM	BSHC-004	Algebra
Shift 2	10/09/2025	11:00 AM - 1:00 PM	MSHC-004	Functional Analysis
Shift 2	11/09/2025	11:00 AM - 1:00 PM	MSHC-005	Probability and Statistics
Shift 2	12/09/2025	11:00 AM - 1:00 PM	MUAA-001	Emotional Intelligence

M.Sc. (Mathematics), 3rd Semester

Shift	Date-Day	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM - 1:00 PM	MSHC-006	Design and Analysis of Algorithms
Shift 2	09/09/2025	11:00 AM - 1:00 PM	MSHC-007	Computer Graphics
Shift 2	10/09/2025	11:00 AM - 1:00 PM	MSHC-008	Mathematical Modelling
Shift 2	11/09/2025	11:00 AM - 1:00 PM	MSHC-009	Coding Theory
Shift 2	12/09/2025	11:00 AM - 1:00 PM	MUSS-002	Leadership Skills (Online)



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-K

Examination Schedule (Tentative), Term End Examination: Sep-2025

BCA, 1st Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM - 1:00 PM	SPE101	Spoken English
Shift 2	09/09/2025	11:00 AM - 1:00 PM	ERS101	Environmental Education & Road Safety
Shift 2	10/09/2025	11:00 AM - 1:00 PM	APM101	Applied Mathematics - I
Shift 2	11/09/2025	11:00 AM - 1:00 PM	FDC101	Fundamentals of Digital Computing
Shift 2	12/09/2025	11:00 AM - 1:00 PM	ECT101	Electronics & Communication Technology

BCA, 4th Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM - 1:00 PM	SOE101	Software Engineering
Shift 2	09/09/2025	11:00 AM - 1:00 PM	ADS101	Advanced SQL
Shift 2	10/09/2025	11:00 AM - 1:00 PM	MOS101	Modern Operating System
Shift 2	11/09/2025	11:00 AM - 1:00 PM	MUL101	Multimedia
Shift 2	12/09/2025	11:00 AM - 1:00 PM	MAM101	Marketing Management

BCA, 5th Semester

Shift	Date-Day	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM - 1:00 PM	NES101	Network Security
Shift 2	09/09/2025	11:00 AM - 1:00 PM	EMS101	Embedded Systems
Shift 2	10/09/2025	11:00 AM - 1:00 PM	ADJ101	Advanced Java
Shift 2	11/09/2025	11:00 AM - 1:00 PM	SII101	Social Implications of IT
Shift 2	12/09/2025	11:00 AM - 1:00 PM	END101	Entrepreneurship Development



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-L

Examination Schedule (Tentative), Term End Examination: Sep-2025

B.Lib.Sc., 1st Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM - 1:00 PM	BEIC-001	Library, Information And Society
Shift 2	09/09/2025	11:00 AM - 1:00 PM	BEIC-002	Information, Sources And Services
Shift 2	10/09/2025	11:00 AM - 1:00 PM	BEIC-003	Organising And Managing Information
Shift 2	11/09/2025	11:00 AM - 1:00 PM	BEIC-004	ICT Fundamentals
Shift 2	12/09/2025	11:00 AM - 1:00 PM	BEIC-005	ICT In Libraries

B.Lib.Sc., 2nd Semester

Shift	Date	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM - 1:00 PM	BEIC-006	Management of Library and Information Centre
Shift 2	09/09/2025	11:00 AM - 1:00 PM	BEIC-007	Document Processing; Practice
Shift 2	10/09/2025	11:00 AM - 1:00 PM	BEIC-008	Information Products and Services
Shift 2	11/09/2025	11:00 AM - 1:00 PM	BUSS-002	Communication Excellence Program (Online)



OFFICE OF THE CONTROLLER OF THE EXAMINATION
APEX PROFESSIONAL UNIVERSITY
PASIGHAT SMART CITY

Annexure-M

Examination Schedule (Tentative), Term End Examination: Sep-2025

M.Lib.I.Sc., - 1st Semester

Shift	Date-Day	Timing	Course Code	Course Title
Shift 2	08/09/2025	11:00 AM - 1:00 PM	MEIC-001	Information, Communication and Society
Shift 2	09/09/2025	11:00 AM - 1:00 PM	MEIC-002	Management of Library and Information Centres
Shift 2	10/09/2025	11:00 AM - 1:00 PM	MEIC-003	Information Sources, Systems and Services
Shift 2	11/09/2025	11:00 AM - 1:00 PM	MEIC-004	Information Processing and Retrieval
Shift 2	12/09/2025	11:00 AM - 1:00 PM	MEIC-005	Fundamentals of Information and Communication Technologies

Note:

1. If any course is not in the list please inform the exam section within 3 (three) days from the date of publication of the schedule.
2. The course components, including Project, On Job Training Certificate, Dissertation, and Internship, must be submitted within 15 days from the date of this notification.



Online Examination Guidelines

1. Examination Access & Credentials:

- a. Your login credentials will be sent to your registered email address only.
- b. Do not share your credentials with anyone. Each login is unique and monitored.
- c. You must log in as per the schedule provided. Late login may reduce your available time, as the system timer will not be extended.

2. Examination Environment:

- a. The examination will be conducted under remote proctoring. Your audio, video, and screen activity will be recorded and monitored throughout the exam.
- b. Ensure you are seated in a quiet, well-lit environment, with your face clearly visible.
- c. Use of mobile phones, smart watches, headphones, or any electronic gadgets other than the exam device is strictly prohibited.

3. Technical Requirements:

- a. You are responsible for arranging the necessary setup;
 - i. A laptop/desktop with a functional webcam and microphone.
 - ii. Stable internet connection (minimum recommended speed as specified in the instructions).
 - iii. The latest version of the supported browser (Google Chrome/Firefox).
- b. Keep your device fully charged and, if possible, use a power backup to avoid disruptions.

4. Examination Rules:

- a. The timer will begin as soon as you log in to the test; all timings are based on Indian Standard Time (IST).
- b. You must remain on the exam screen at all times. Navigating away from the screen may be flagged as a violation.
- c. Any attempt at unfair means (copying, impersonation, screen-sharing, external assistance, etc.) will lead to cancellation of the exam and disciplinary action.
- d. Once submitted, you will not be able to reattempt or modify your responses.

5. Student Responsibility:

- a. Verify your login credentials and test them in advance where mock sessions are provided.
- b. Join the exam portal at least 15 minutes before start time for system verification.
- c. Report any technical issues immediately to the helpdesk (details will be provided with the schedule).
- d. It is your responsibility to ensure readiness before the scheduled exam slot.

Important: By logging in to the examination portal, you acknowledge and confirm your acceptance of the above rules and responsibilities. Violation of these guidelines may result in disciplinary action, including cancellation of results.

Sd/-
[Sandeep Kumar Sharma]
Controller of Examinations
Apex Professional University